

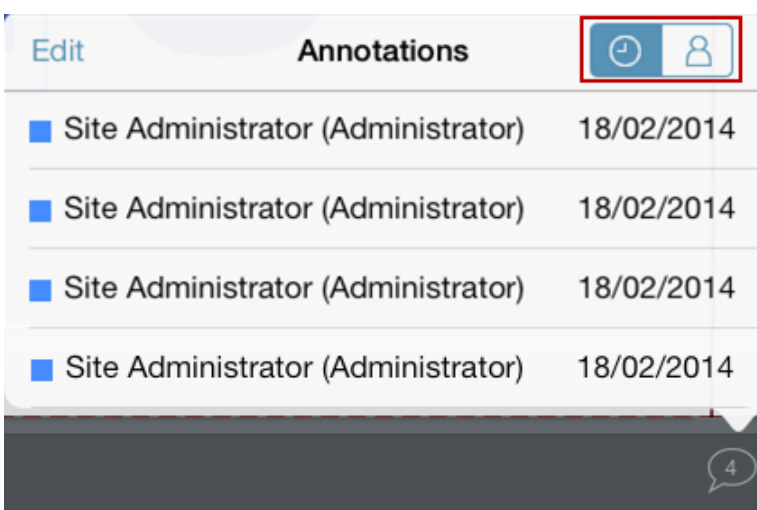




# The iPad application—deleting an annotation

**Requirements:** You can delete your own annotations only. To delete your annotations you must have a job role that includes the Annotate user right, and the page's approval status must not be set.

1. On the upper-right corner of the toolbar, tap .
2. In the lower-right corner of the screen, tap the **Annotations**  icon. The **Annotations** list appears.

**Note:** You can sort your annotations by user or by time and date.



3. Tap the **Edit** button.  
The **Delete**  icon appears next to each annotation.
4. Tap  next to the annotation that you want to delete, then tap **Delete** to confirm deletion.
5. Tap **Done**.