

Scaling objects

1. If the **Geometry** palette is not currently shown, select **Window > Show Geometry Palette**.
2. Click the object to select it.
3. On the **Geometry** palette diagram, click the reference point to which you want to anchor the scaled version of the object.
4. In the **%** boxes on the **Geometry** palette, type the horizontal and vertical percentage to which you want to scale the object. For example, to reduce the scale to 90%, type 90; to increase the scale to 110%, type 110. You can also leave the default number (100) and type a calculation after it (for example, for 90, type 100-10).
5. Press Enter.

Notice that the scaling you apply is also reflected in horizontal and vertical size figures on the **Geometry** palette.