

# Archiving to disk

You can archive job data to any SMB- or CIFS-accessible disk volume on the network that has sufficient read/write privileges.

Archiving job data to a disk volume is generally faster than archiving to tape, depending on the network speed. Archiving to disk stores all the job files in one place.

**Important:** Make sure that you archive to two disk volumes and back up each archive disk volume regularly.

**Note:** In Workshop, Use **Workshop > Media Manager** to monitor the used and free space of the disk volumes you're using. A disk volume with less than 15% free space might have degraded system performance. Consider expanding the disk volume or adding a new disk volume.

Ensure that each disk volume share uses Server Message Block (SMB) protocol (Common Interchange Format), with the permissions set to **Change**.

After you set up an archive disk volume in Administrator, the disk volume is available in Workshop in the same way as an archive tape:

- In the archive process template editor, you can select disk volumes from the list of available media pools.
- In Media Manager, you can copy files between tapes and disk volumes and verify that a disk volume is readable.
- In Job Manager, jobs that are archived to disk appear on the **Storage** and **History** tabs.

**Note:** When you re-archive a job to a disk volume, it creates another save-set for the entire job. It does not append to the original save-sets.

For more information about using archive disk volumes in Workshop, see the *Prinergy Workshop User Guide*.