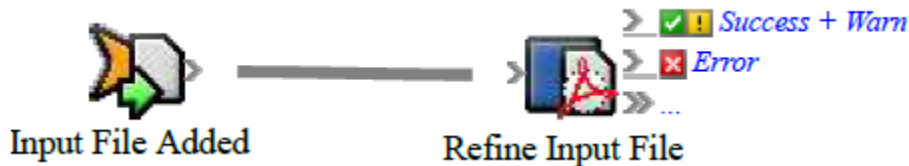


# Creating a basic rule set

Create a rule by dragging an event and an action to the workspace in the Rule Builder tool. When you drag an event icon and an action icon to the workspace, the icons are automatically linked with a line. Together, they make up a rule. To specify details about the action, double-click the line or the action and add instructions. The rule is then ready to use. Create your first simple rule set.



1. Open Rule Set Manager, and click **New Rule Set**.

**Tip:** To view information about an item on the **Events**, **Flow**, and **Actions** tabs, roll your mouse over the item until a tooltip appears, and then press F2.

2. In Rule Builder, drag an event from the **Events** tab to the blank workspace.

For example, in **Prinerger Events > Input File Events**, drag **Input File Added** to the workspace.

**Note:** To quickly find an event in Rule Builder, click the white space in the **Events** pane and type the name.

A rule appears consisting of the event that you added plus a red placeholder icon named **Action**.



3. Add an action to the rule:

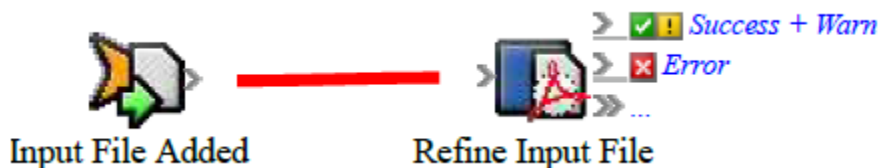
- a. Click the **Actions** tab.

- b. Drag an action from the **Actions** tab to the placeholder icon.

For example, in **Prinerger Actions > Input File Actions**, drag **Refine Input File** to the **Action** icon.

The new action replaces the placeholder icon.


The connector is still red, which indicates that the rule needs more information before it will work (a required parameter is not set). For example, in the **Refine Input File** action, you must identify which process template it uses to refine the input files.




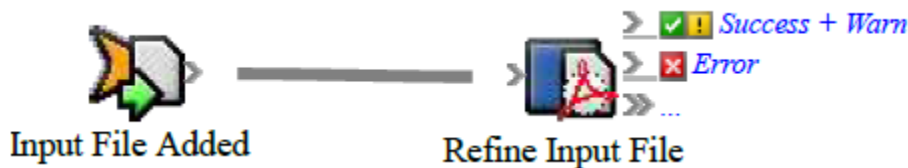
4. Set the action parameters:

- a. Double-click the line between the event and action.

For example, click the **Process Template Path** parameter.

The  icon appears.

- b. In Rule Parameters Editor, click a row to set its parameters.
- c. Click .
- d. In the Parameter Value dialog box, select the value that you want to assign to the parameter.  
For example, for the **Process Template Path** parameter, select **1stRef-Normz**.  
**Note:** If **(Enter a Value)** appears in red text beside the parameter name, it is a required parameter and you must set the value.
- e. Click **OK** twice.  
The connector changes from red to gray, indicating that all parameters are set.



5. Click **Save**.
6. In the Save Rule Set As dialog box, select a group folder, type a name (required) and a description (optional), and then click **Save**.  
**Note:** You cannot save rule sets in system group folders—for example, **Prinergy System** or **Sample Rule Sets**. These folders are locked because the next RBA update will overwrite them.  
If there is no available group folder, in the Save Rule Set As dialog box, click **Create New Group**. Type a name and click **OK**. Save the rule set in this new folder.
7. Close the rule set.
8. Enable the rule set—see [Enabling and disabling rule sets](#).  
Prinergy automatically refines input files as soon as they are added.