








# Pages List

Manage the product run-list pages in the **Pages List** in the **Pages** view, and immediately preview a page that you select in the list.

**Note:** For gang-only jobs, you add the PDF file pages to the **Files** list and then work directly in the **Press Runs** view. You do not set up a **Pages List**.

## Toolbar

<b>Add Pages</b>		<p>Double-click or drag the icon, and, in the dialog box that appears, select the product, name the placeholder, and specify the page count and position in the list.</p> <p>The new placeholder file and file pages also appear in the <b>Files</b> list.</p>
<b>Add Blank Pages</b>		<p><b>To insert a single blank page:</b> Drag the icon to a specific run-list position, or drag it onto a page to replace the page.</p> <p><b>To drag a specific number of blank pages:</b> Press and hold Option/Alt as you drag the icon, specify the page count in a pop-up dialog box, and drop the pages at an insertion point.</p> <p><b>To add multiple blank pages at a specific location:</b> Double-click the icon, and in the dialog box that appears, select the product, and specify the page count and position in the list.</p>
<b>Folio list</b>		<p>Lists the standard folio sets that are provided with the software and any common folio resources that you add.</p> <p><b>Note:</b> These folios are for reference only. Page lists can be ordered only by product or page numbers.</p> <p>Select a folio set to auto-apply to the page list, based on the binding style, or select <b>User-defined</b> to edit the page folios directly in the list.</p> <p>To ignore the binding style and apply sequential numbers from front to back, select <b>1, 2, 3...</b></p>
<b>Increment</b>		<p>Sequentially increments and applies the alphanumeric or roman numeric folio of the currently selected page to the remaining page rows in the list.</p> <p>You can use this tool in the <b>Folio</b> column.</p>
<b>Repeat</b>		<p>Copies the selected cell text into the remaining page rows. You can use this tool in the <b>Folio</b>, <b>Planned Colors</b>, and <b>Notes</b> columns.</p>
<b>C, M, Y, K Throughout</b>		<p>Sets the <b>Planned Color</b> of the page list to <b>CMYK</b>. You can also edit this value for individual pages.</p>
<b>Black Throughout</b>		<p>Sets the <b>Planned Color</b> of the page list to <b>black</b>. You can also edit this value for individual pages.</p>

<b>Reset Pages List</b>		
<b>View by</b>		<ul style="list-style-type: none"> <li>• <b>Product:</b> For each product, lists all of its pages in <b>Run List</b> order, from the front to the back of the product. The <b>Part Page</b> column shows the part page numbers that occupy each run-list position.</li> <li>• <b>Part:</b> For each product, lists the pages per part in <b>Part Page</b> order, in collapsible tree lists. The <b>Run List</b> column shows the run-list positions that each part page occupies.</li> </ul>

## List columns

**Tip:** Drag the column edges to adjust their widths. Drag the column headers to rearrange the columns.

<b>Part Page</b>	<p>Displays the page numbers according to their position within a part, and indicates whether each page is assigned to a press run. The presentation of this list depends on your current <b>View by</b> selection:</p> <ul style="list-style-type: none"> <li>• By <b>Part:</b> <b>Part Page</b> is the first column and provides a collapsible tree view of product names, part names, and the pages, numbered according to their position in the part.</li> <li>• By <b>Product:</b> <b>Run List</b> is the first column, and each page number is described by its part name.</li> </ul>
<b>Folio</b>	<p>Double-click this cell and select a common folio resource from the list, or double-click and edit the value.</p> <p>You can use the <b>Increment</b> or <b>Repeat</b> tools to apply your folio to the remaining pages in the list.</p> <p><b>Note:</b> If you insert new pages between pages with incremented folios, reapply the selected folio set or manually edit the folios to reflect the correct sequence.</p>
<b>Run List</b>	<p>Defines the reader sequence of the pages in one product, from front to back. You cannot edit the auto-assigned run-list numbers.</p> <p>When you view the <b>Pages List</b> by product, the <b>Run List</b> column is the first column.</p>
<b>File Name</b>	<p>Displays the editable placeholder name or the non-editable PDF file name of the content page. For placeholder pages, you can double-click and edit the value.</p>

<b>Planned Colors</b>	<p>Double-click this cell and select a common color resource from the list, or type a descriptor to serve as a placeholder for the actual expected color.</p> <p>When the actual color is updated, you can check for discrepancies and resolve or ignore them, as needed. The list includes the standard CMYK process colors, standard coatings, your pre-defined common color resources, and any custom colors that are used in this job.</p> <p>You can use the <b>Repeat</b> tool to apply your color selection to the remaining pages in the list.</p> <p>Press Shift and click to select multiple items from the list, and use a comma to separate multiple values.</p>
<b>Actual Colors</b>	<p>Displays the actual colors that are provided by the input file, which are updated whenever a color is mapped to another color separation in the <b>Press Runs</b> view</p>
<b>Notes</b>	<p>Type or view a note.</p>