Activity 4: Edit a Pandora job
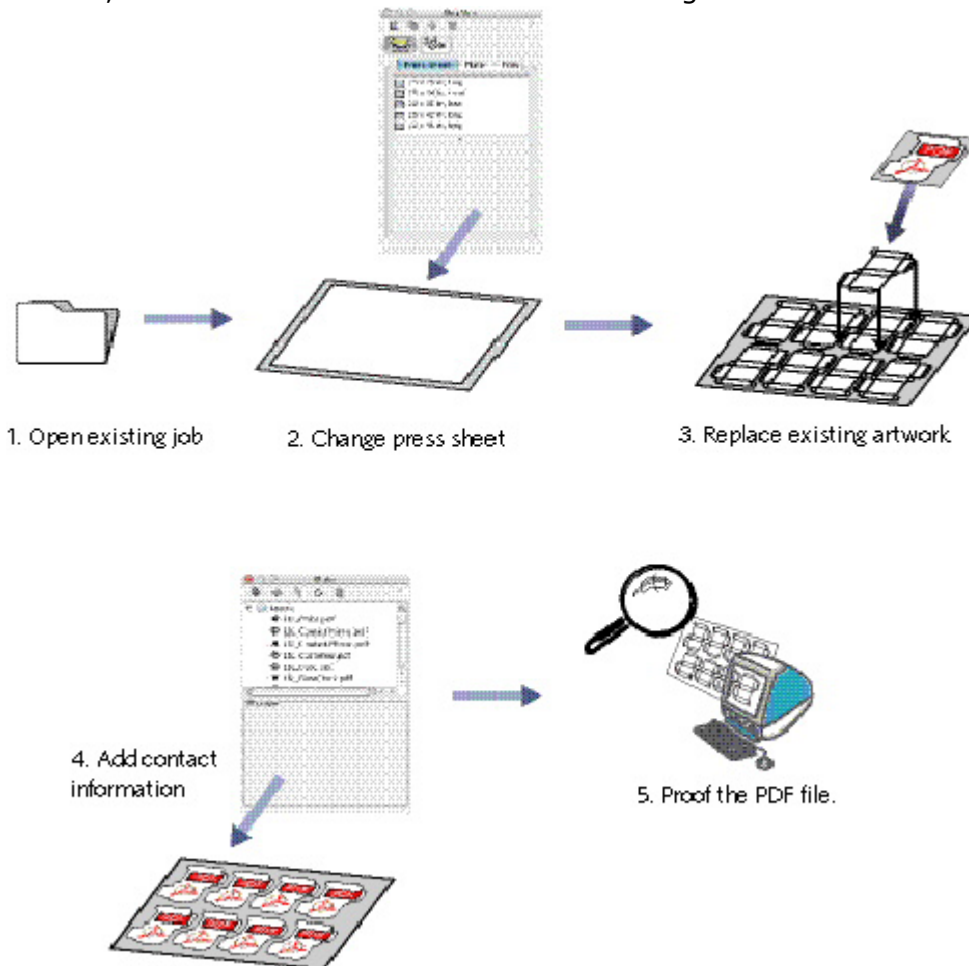
Who should complete this activity

This activity should be completed by anyone who plans to use Pandora regularly.

Why you should complete this activity
This activity demonstrates how an existing Pandora job is opened and edited. Editing an existing job can be helpful for last-minute changes, for example, having to change the substrate size and press specifications when running the job on a different press.

Activity Scenario

You have been asked to make some last minute changes to an existing job. The edited job is to be saved using a different name. As part of the edited changes, you replace the substrate and artwork, and add contact information to the margins of the substrate

1. Open existing job   2. Change press sheet   3. Replace existing artwork

4. Add contact information   5. Proof the PDF file.

Recommended reading

Pandora User Guide for your version of Pandora software

Time required to complete this activity

30 minutes

What you'll need

For this activity locate this file: `Pandora Activity Files\Hungry Cat Carton\Hungry Cat Carton 2.pdf`

What you'll learn

- Objective 1—Open an existing job and save it with a new name
- Objective 2—Replace the existing substrate with a different substrate size
- Objective 3—Replace the existing artwork with different artwork
- Objective 4—Add contact information to the substrate
- Objective 5—Output the job as a PDF file
- Review what you've learned

Important: If using the translated Pandora version in French, Spanish, German, or Italian, remember to use a comma (,) for fractional measurements instead of a period (.). For example, English = 456.7 French/Spanish/German/Italian = 456,7