Creating and using a data backup file

Backup operation

Use this procedure to create a data backup file that includes the following information:

- Proofer settings
- Controller settings
- Hot folders and virtual printers, including settings and associated resources
- Color bars
- ICC profiles
- Media configurations
- Reports

1. In Proofer Administrator, click the **Controller** icon and then select the **Backup** tab.
2. Click **Backup**.
   The `backup.zip` file is created.

Restore operation

Use this procedure to restore a selected backup file.

1. In Proofer Administrator, click the **Controller** icon and then select the **Backup** tab.
2. Click **Restore**.
3. When a message advises that all current data will be replaced, click **OK** to confirm.
4. Locate and select the `backup.zip` file.
5. Click **Open** and wait while the data is restored.
6. When a message indicates successful completion, click **OK**.
7. Wait until an audible notification indicates that the Controller software restarted and is ready for operations.
   On the **Software** tab, the **Status** column of the **Controller** row automatically changes from Stopped to Running.