Opening the Reports window or Reports tab

> Perform one of the following actions:

| To display the Reports window or tab | Do this |
|---|--|
| In Proofer Viewer or Controller Viewer | In the Proofer Viewer or Controller Viewer, click the Reports button. |
| In Proofer Administrator | Open the Proofer Administrator. Click the proofer you want to connect to, and click the Reports tab. |