# **Trash window**

## **List columns**

The following information is displayed in columns for each proof:

#### **Proof Name**

The name of all the proofs on the sheet.

#### **Time Arrived in the Trash**

The time and date when the proof arrived in the Trash.

#### **How Arrived**

The last event that occurred before it arrived in the Trash. This can be either **Deleted** or **Printed**.

## **Tools**



# **Number of copies box**

Specify how many copies of the currently selected item to resubmit to the Proofer Queue. The default is 1.

