Logging on and off

1. Open a web browser, and type the address (URL) of the InSite Creative Workflow server.

Username: JohnD

Password: ••••••••

Language: English ▼

Login

Use Secure Connection - SSL

System Diagnostics

Forgot Your Password?

2. Type your user name and password, select a language, and click **Login**.

   Note: New and forgotten password users are required to reset their password during first login. If you see the "**Please reset your password..**" message as seen below, click the **Change Password** link to change the password. Once completed, Login again.

Use Secure Connection - SSL

System Diagnostics

Forgot Your Password?

Change Password

Please reset your password. To continue, click the Change Password link.

Change Password

User Name * JohnD

Your Current Password * ••••••••

New Password * ••••••••••

Confirm Password * ••••••••••

Cancel   Submit

3. The Kodak InSite Creative Workflow window appears.
4. To log off, click Logout in the top-right corner of the toolbar.