

# Pages pane (Pages view)

**Note:** The columns that you see depend on which columns are set to be displayed or hidden.



## Group by Assignment

Switch this button **on** to sort pages into two groups—assigned or not assigned to a page position in a page set. Switch this button **off** to group all pages, assigned and unassigned, together. **Group by Assignment** can be enabled or disabled only when in list view. In thumbnail view, **Group by Assignment** is always enabled. If both **Group by Assignment** and **Group by Input File** are enabled, sorting is first by assignment and then by input file.



## Group by Input File

Switch this button **on** to sort pages according to the input files from which they were created. Switch this button **off** to group all pages together, regardless of input file. This button can be enabled only when in list view. If both **Group by Assignment** and **Group by Input File** are enabled, sort is first by assignment and then by input file.

## Page

The file name of the page that is assigned to the page position

## Page Position

The page position number is a combination of the page set prefix and the position number (both user-definable). You define the prefix when you create a page set or add an imposition plan to a job. A value appears only if the page has been assigned to a page position on a page set.

## Surface

The name of the surface and signature to which the page is assigned. For example, if the page is assigned to the front surface of Signature 1, the **Surface** column displays **A Front 1**. This column is available only in the **Pages** pane of the **Signatures** view.

## Input File

The name of the input file from which the page was created

## Date Refined

The date and time that the page was created

## Page File Location

The path to the page file

## Size

The size of the file. The file size is listed in KB if the file is less than 1 MB, or in MB if the file is 1 MB or more. If it is not a PDF file, the value is **N/A**.

### **Preflight Report**

Indicates whether a PDF Preflight report has been generated for the PDF page, or whether it is not available.

### **Ordinal Number**

The page number in a multi-page file that this page represents

### **Versioned Page Status**

Applies to the Layered PDF Versioning feature. For information, see [Versioning](#).

### **Page Colors**

The process and spot colors in the page

### **Composite**

Indicates whether the page is composite. A composite file is not divided into color separations.

### **Customer Approval**

The approval status of the page. These are the possible approval statuses:

- **Approval not Required**
- **Approval Requested**
- **Approval in Progress**
- **Waiting for Correction**
- **Approved**
- **Rejected**

### **Media Size**

The width and height of the media box of the PDF file. The unit of measure is defined in the Workshop Preferences dialog box.

### **Trim Size**

The horizontal and vertical measurements to which the page will be cut. The trim size is determined by the page position to which the page is assigned. If the file is not a PDF file, the value is **N/A**. The unit of measure is defined in the Workshop Preferences dialog box.

### **Offset**

The horizontal and vertical adjustments made to the page from the lower-left corner. This column appears in the **Signatures** pane and the **Pages** pane. If the page is not centered, the value is the same in both panes. If the page is centered, the value in the **Signatures** pane is the difference between the **Media Size** and the **Trim Size**. The unit of measure is defined in the Workshop Preferences dialog box.

### **Scale (%)**

The horizontal and vertical scale measurement of the page, as a percentage of the page's original size. If the file is not a PDF file, the scale appears as **N/A**.

### **Orientation (°)**

The number of degrees that the page is rotated. Select from **0**, **90 CW** (clockwise), **180**, and **90 CCW** (counter-clockwise). If the file is not a PDF file, the orientation appears as **N/A**.

### **<process template>**

The name of the process template group that was used to process the file and the processing status.

This column automatically appears in these panes:

- **Input Files** pane when an input file is processed
- **Pages** pane when a page is processed
- **Imposition Plans** pane when a surface is processed

This is known as a dynamic column. More than one dynamic column may appear if more than one process template is used.

### **<custom field>** (more than one may be visible)

Any custom fields that were created for this job element with the **Show in Workshop** check box selected