

# Export templates using Prinerger Evo Administrator

In this exercise you will export all process templates and workflow templates to some location using the Prinerger Evo Administrator.

1. Change focus to Prinerger Evo Administrator and make sure that Prinerger Evo is running.
2. Click the **Tools** tab.
3. Click **Manage Template**.
4. Select **Export process and workflow templates** and click **Next**.
5. In the Export Prinerger Evo Templates window, click **Browse**.
6. Locate where you want to save your templates and click **OK**.
7. Click **Export Now**.
8. When the Templates were exported successfully message appear, click **OK**.