

# Manually loading a license file in Proofer Administrator

You can manually load a license file that you downloaded earlier or received from a service representative.

## Requirements:

- The .xml file containing the license key for the registered product and version `<dongleID>_KodakProofingSoftware-<prooferType>_<version>_Response.xml`
  - The license dongle plugged into the computer
1. Copy the license file to an accessible location.
  2. In Proofer Administrator, click the **Controller** icon, and click the **License**
  3. Click **Add**.
  4. In the Select License File dialog box, locate and select the license file, and click **Open**.
  5. When prompted, click **OK** to automatically restart the Controller software and activate the licensed features.
  6. After the restart, check the **License** tab to confirm that the licensed upgrade features are now available. Selecting the license key displays the features list below the license box.

**Parent topic:** [License](#)