

# Preparing to upgrade the main enterprise server

**Requirements:** You must log on with the EnterpriseAdmin user.

1. On the Main Enterprise server, remove or disable any antivirus software before proceeding.  
**Note:** For information about standard antivirus software, see *Installing Symantec Antivirus Software on Kodak Workflow Servers*, available at <https://services.kodak.com/>.
2. Save the InSite Administration settings:
  - a. On the Main Enterprise server, start the InSite Administration software.
  - b. On the Configuration Settings page, select **File > Save As**, and name the Web page InSiteAdmin.htm.
  - c. Save the file to a safe location on the network.
3. Make sure that you are aware of the new features, enhancements, and any new restrictions. For more information, see the current Prepress Portal Release Notes, the InSite Client Configuration Technical Bulletin, and the Prepress Portal System Administration Guide, available on <https://partnerplace.kodak.com/>.
4. Before you start the installation process, make sure that:
  - a. All the Microsoft critical updates have been applied.
  - b. Restart the server.

**Note:** Allow sufficient time for the server to restart completely before you start the installation process.